

St. Timothy's Episcopal Church
43 W. Pacific Avenue
Henderson, Nevada

Notes of the Vestry Meeting – March 12, 2024

Members Present:	Tom Pittman, Senior Warden	Cathy McCall
	Richard Kraft, Junior Warden	Paul Mullen
	Pat Holdren, Treasurer	Denise Stams, Clerk

Members Present by Phone: Jen Diello

Members Not Present: Rev Chris Schuller, Rector; Michael Blow; Medalia McCroud

Also Present: Elaine Borgen

Meeting called to order at 7:02 p.m. by Tom.

Tom provided the opening prayer.

Reading and Approval of Minutes

No changes to the minutes from the February 12, 2024 meeting. Motion by Richard to approve the minutes from February 12, 2024. Seconded by Paul. All approved.

Presentation by Elaine Borgen – See Attachment

Elaine is proposing a new ministry, Mug Makers. This ministry would help those who are homeless and have food insecurity. The participants would make mugs with customer-provided photos. Production would be on Saturday after food distribution. A small corner with one table would be needed and the equipment will come and go. Candidates will be from the St. Timothy's/Friends community. The proceeds (\$10) would be distributed \$6 to the maker (on a debit card) and \$4 to supplies, advertising, etc. There would be a trial period from August to December. \$1500 is needed to proceed, probably through grant(s).

Motion by Richard to allow Elaine to bring the idea to the Friends board and check on funding. Seconded by Tom. All approved.

Treasurer's Report (Pat)

This is a 2-month report (January and February). Friends is behind on the utilities payment, so it shows a slightly lower net income. Expenses include building maintenance that was needed; but in 2 months, 1/3 of the annual funds have been spent. There is room in the budget, but be aware of that spending. The account balances at the bottom are the new accounts.

The Parochial Report shows that little monies are going to outreach, Seminary, etc. outside of the church.

The Clerk and Treasurer were appointed.

Rector's compensation
\$78,000 annual
\$32,000 housing

We should talk about having a Vestry Retreat.

Motion by Paul to approve the Parochial Report. Seconded by Richard. All approved.

Junior Warden's Report (Richard)

Tomorrow the lift will be here.

Motion by Cathy to spend up to \$2,000 for the rental of the lift, changing the bulbs in the sanctuary, painting the wall, and paint the light posts. Seconded by Paul. All approved.

Richard is getting bids for the floors and restrooms. A finalized plan and budget are coming.

New Business

Cathy said that on May 21 (a Tuesday morning), Bread Financial wants to bring in 50-60 people to use the narthex and courtyard for a community service project to prepare backpacks (toiletries, snacks, etc.) for the homeless and they also want to paint the Sunday School room (kid friendly). This just came up and it can be discussed at the next meeting.

Pat provided the closing prayer.

Meeting adjourned at 8:52 p.m.

Respectfully submitted,
Denise Stams, Clerk of the Vestry

Executive Summary-Mug Makers, Saint Timothy's Vestry, 3/12/2024

What are you being asked to do today:

1. Listen to a summary of Mug Makers business plan.
2. Ask questions.
3. Give your endorsement to a 5-month trial.

What is the issue?

Homelessness and food insecurity is increasing. A small percentage of this group is ready to move on and up. We are a faith-based community that can help.

How can we help?

Motivational theory suggests a marginalized person can progress when basic necessities, security, social and self-esteem needs are met. We can help satisfy these by providing a microwork opportunity backed by a supporting faith community.

What is this micro-business?

The product is a coffee mug that contains a customer provided photo, design, and text. These mugs are ordered by customers as special memories of a fun time, wedding, travel, birthday, new baby, important event, etc. The process is called sublimation.

So how will this work?

For the trial, we will identify four potential candidates from *Friends in the Desert*. They will work at St. Timothy's in a small space and operate under the legal structure of *Friends*. The equipment needed will fit on a tabletop and will be carried in and out after each Saturday 2-hour production session leaving the space clean and orderly. The Mug Makers will be trained and rewarded for each mug they produce using a 60/40 percent revenue split between workers and the organization. All revenues will be directed to operations, asset acquisition, and reward program via prepaid debit card with spending controls restricting purchases such as alcohol and gambling. They will receive recognition from a three-member steering committee dedicated to their development as described in a personal Step-up document.

Who are the customers for the 5 month trial?

Initially, members of St. Timothy's are potential customers. This can expand over the trial to all members of the Episcopal churches in the area who wish to participate. The mugs can be mentioned during church announcements with order forms available on the entry table. Mugs will be made on Saturday and delivered on Sunday.

Who pays for this and is it legal?

We cannot proceed without funding, \$1500 is required for equipment and supplies. Contacts are being made to secure funding from banks via the federal Community Reinvestment Act and/or the City of Henderson Community Block Grant program. Accounting records will be available for regular review to St. Timothy's and partners. In Nevada, 501c3 nonprofits may sell merchandise if revenues are direct to the mission of the organization. This plan is structured to meet this condition.

St. Timothy's Episcopal Church
Income & Expense Report
February 29, 2024

	Jan	Feb	YTD
INCOME			
Designated Income	445.00	1,485.00	1,930.00
Friends - Building Use	-	500.00	500.00
Friends - Utility Reimbursement	-	1,096.59	1,096.59
Loose Offering	518.00	443.00	961.00
Other Income	205.00	170.00	375.00
Pledges	21,192.00	16,605.00	37,797.00
Pledges-Contributors	4,676.00	3,760.00	8,436.00
TOTAL INCOME	27,036.00	24,059.59	51,095.59
Expenses			
Bank Charge	5.00	-	5.00
Bldg. Maint. - General Fund	2,031.81	2,766.59	4,798.40
Designated Expense	1,000.00	-	1,000.00
Diocesan Asking	1,750.00	1,750.00	3,500.00
Janitorial Services	100.00	-	100.00
Miscellaneous	-	25.00	25.00
Music	2,822.54	2,000.00	4,822.54
Office Assistance	500.00	500.00	1,000.00
Office Expense	79.98	179.63	259.61
Office Supplies	-	554.54	554.54
Rector's Auto Reimbursement	300.00	300.00	600.00
Rector's Housing	6,500.00	6,500.00	13,000.00
Rector's Pension Fund	1,170.00	1,170.00	2,340.00
Taxes	1,207.35	-	1,207.35
Utilities	1,882.05	1,951.48	3,833.53
Void	-	-	-
Worship Supplies	-	27.95	27.95
TOTAL EXPENSE	19,348.73	17,725.19	37,073.92
NET INCOME/LOSS	7,687.27	6,334.40	14,021.67

Account Balances

	Feb
B of N Building	25,517.45
B of N CD	100,000.00
B of N Operating	101,070.16
TOTAL Bank Accounts	226,587.61